2021 Gifu City Kurono Elementary School

Rules for using tablet devices

We sure to check the "rules for using tablet devices" with your family.

- 1 Purpose of using a tablet device
 - Tablet devices are intended to be used for learning activities during class or at home. You do not use it for anything other than learning activities, such as watching games or videos that are not related to learning.
- 2 Place and time to use
 - Only used at school and at home.

However, it may be used outside of school and home if needed for learning activities.

- When you go to school, put it in a vault and don't take it out except during class and during lunch breaks (when using the E-library).
- 3 When used at school and at home

 $\textcircled{1}\mbox{About life at school}$

 \Box It is not used for anything other than learning. (E-library, research study, etc.)

XOnly use apps and scratches that the teacher allows at the time that the teacher allows.

The teacher's permission is required even when using the tablet during lunch break.

 \Box Data such as photos only save what is needed for learning.

- *Once a month with family members, you delete all data. You can leave what the teacher has
 - $\Box \, \text{If}$ you do not take your tablet with you, such as when moving from one classroom to another, it

will be stored in the storage.

 \Box Don't take out the tablet from your school bag on the way to school or to home.

2 About when using at home

The time to use the tablet terminal is one hour after returning home.

Discontinue use by 8 pm.

□ You spend a lot of time talking with your family, not using your device for a long time,

and taking breaks.

XTake advantage of the screen time in the settings.

3 About personal information

□ You do not lend tablet device to others.

□ You do not download or upload audio, images, videos or software without your permission.

X Download the self-service apps with the permission of your teacher, such as those used in class.

If you download it without permission, you cannot delete it. Also, using a lot of communication charges and memory makes the main unit difficult to use.

□ You will never give out personal information about yourself or others (name, address, phone number, email address, photo, etc.) on the Internet.

Also, you do not create an account or log in without permission on websites such as Scratch.

□ Never write anything on Teams or SNS that hurt or offends someone or that has nothing to do with

class or school activities. You cannot delete it once you write it.

- Make good promises when using the Internet, not only at school but also at home. If you enter a site that you think is dangerous, turn it off immediately and let your family and school know.
- (4) About shooting with a camera
- □ When taking pictures of people with a camera, or taking pictures of people's homes or belongings, be sure to obtain permission without taking pictures.

4 About the equipment

- □ Pay attention to the battery level and charge it when you get home, so that you can use it at school the next day.
- Settings such as the arrangement and position of icons on the home screen of the tablet device, background image, and color are not changed arbitrarily.
- □ You will contact the school if your tablet or internet is unavailable and cannot be restored, damaged, broken or gone after a reboot.

■If the equipment is misused, hurt, broken down, or if you careless with it, you may need to discuss it at school and seek compensation. Let's handle it carefully.

*For accessories such as touch pens, consult with your teacher and use only what you need.

- 5 About usage restrictions
 - If the "rules for using tablet devices" cannot be followed, the use of tablet devices may be restricted. [Keep at school, etc.]

6 About recording usage history and its utilization

The Gifu City Board of Education provides information on the usage status of the tablet terminal lent to each child / student, such as the Internet (access site, data traffic, posting to Microsoft Teams), so that the tablet terminal can be used safely and securely.

If you are worried about using the Internet, etc. (such as accessing an unauthorized site or using a large number of giga), ask the person or family about the usage status through the school, and children / students. However, we are helping to prevent excessive dependence on the Internet.

- (The data capacity of tablet terminals lent by Gifu City is assumed to be 5 gigabytes per person per month.)
- If you are at home, please support us so that you can make appropriate use of it, such as by watching how it is used and discussing it with your child.

7 Inquiries about tablet devices

If you have any questions, check the book app on your tablet once.

■For inquiries about tablet devices, please contact the following.

contact address	Gifu City Kurono Elementary School
058-239-0030	